TENDER DOCUMENT
FOR

Construction of (3rd floor) of J.U. School & College at J.U.

(Open Tendering Method)

Issued to: ..................................................................................................................................................

Invitation for Tender No: 18/2011-2012
Issued on/Date: 30-04-2012
Rate: Tk. 2,000/- (two thousand) only
Section 2. Tender Data Sheet

ITT 1.1 The Employer is **Jahangirnagar University**
Represented by **Vice Chancellor**, Jahangirnagar University.

The Name of Tender is: 

“Construction of (3rd floor) of J.U. School & College at J.U.”

ITT 2.1 The source of public funds is “**Form Development Fund of J.U. School & College**”

ITT 2.3 The name of the Development partner is **N/A**

ITT 4.1 Tenderers from the following countries are not eligible: Israil

ITT 5.1 Materials, equipment and service from the following countries are not eligible.

B. Tender Document

ITT 7.2 The following are authorised agents of the employer for the purpose of issuing the Tender Document:

**Agrani Bank Limited**, Jahangirnagar University Branch, Savar, Dhaka.

ITT 8.1 For **clarification of Tenders purposes** only, the Employer’s address is: **Jahangirnagar University**.

Attention: **Superintending Engineer**
Address: Jahangirnagar University, Savar, Dhaka
Telephone: 7791001-30, 7791045-51, Ext. no. 1218(O)
Facsimile number: (880-2) 7791052

ITT 9.1 A Pre-Tender meeting shall not be held.

C. Evaluation and Qualification of Criteria

ITT 11.1) For delayed Completion time the Tender price shall be adjusted as follows:

[the price adjustment shall be calculated in a similar manner to that for liquidated damages, i.e. between 0.05 of one percent and 0.10 of one percent per day (or half of one percent per week of delay) and the amount then adjusted into the Tender price accordingly].
ITT 12.3(a) The minimum period of general experience of the Tenderer in the construction works shall be 5 years.

ITT 12.3(b) The required number of similar Contracts completed shall be 1 over a period of 5 years.

TT 13.1(a) The required average annual turnover shall be greater than Tk 150 lac over the last 5 years.

The statement shall be submitted year wise and to be supported by the following documents from the employer.

1. Work order
2. Completion Certificate in case completed work
3. Present status of work of running work

ITT 13.1(b) The minimum Tender Capacity shall be:

More than assessed Tender Capacity = (A x N x 1.5 – B)

Where

A = maximum value of works performed in any one year during last five years

N = Completion time of the proposed work in 180 days.

B = Value of existing commitments and works to be completed during the next half year.
ITT 13.2 The minimum amount of free funds (100 lac) and/or credit facilities net of other contractual commitments of the successful Tenderer shall be 50 lac It shall be supported by Bank certificate and Bank statement.

The liquid assets are:
(i) The money in Bank in any form, Current Account, Saving Account FDR etc. to be supported by Bank Certificate statement,
(ii) ICB Unit, Saving Certificate, Sanchay Patra, to be supported by photocopy,
(iii) Sanctioned over draft etc. shall be considered as liquid asset, Only Sanctioned over draft Conditional over draft facility e.g. over draft facility is in under process/if the work is awarded OD facility will be sanctioned or Bank will finance etc. shall not be considered. Further, in the overdraft certificate the sanctioned amount & the O.D. utilised till the date of issue of certificate shall be clearly stated. If the utilised amount of O.D. is not clearly stated the OD facility shall not be considered.

The Bank statement & any other certificate issued by Bank may be verified by the Employer or by him authorised representative.

ITT 14.1

A Construction Project Manager shall have the following qualifications and experience.

ITT 14.1(a) The minimum number of Engineers with qualifications and experienced shall be as follows:

(1) 1(one) B. Sc. in Civil Engineering with three year experience and 1(one) Diploma in Civil Engineering with 5 years experience in building construction work (C.V. with recent p.p. size photograph to be submitted.

(2) 1(one) Diploma in Civil Engineering with 5 years experience in building construction work (C.V. with recent p.p. size photograph to be submitted.

ITT 14.1(b) Other key staff with qualifications and experience shall be as follows:
Manager, H.S.C with 10 years practical experience.

D. Preparation of Tenders

ITT 19.1 The Tenderer, as well as all correspondence and documents relating to the Tender shall be written in the Bangla/English language.

ITT 25.1 The Tender validity period shall be 120 days.

ITT 26.1 The amount of the Tender Security will submit 2.25 lac (Tk. two lac twenty five thousand) only to be submitted along with the tender, in the form of pay order. Bank draft drawn for any schedule Bank of Bangladesh is favour of Treasurer, Jahangimagar University, Savar, Dhaka. The tenderer may also submit tender security in Bank Guarantee in the Form of W3.
In addition to the original of the Tender, 1(one) original and 1(one) photocopy shall be submitted.

**E. Submission of Tenders**

ITT 28.2 For *Tender submission purposes* only, the Employer’s address is:

1. Office of the Treasurer, Jahangirnagar University, Savar, Dhaka.
2. Office of the Superintending Engineer, Jahangirnagar University, Savar, Dhaka.

Attention : Superintending Engineer
Address: Jahangirnagar University, Savar, Dhaka.

**ITT 29.1** The deadline for the submission of Tenders is:
Time 12.00 Noon & Date : 03.06.2012

**F. Opening and Evaluation of Tenders**

ITT 32.1 The Tender opening shall take place at:
Address: *Office of the Treasurer*, Jahangirnagar University
On time & Date : 12-15 P.M. Date : 03-06-2012

**G. Award of Contract**

ITT 46.1 The amount of Performance Security shall be **10 (ten)** percent of the Contract price to be submitted in the prescribed form W-6.

ITT 49.1 The Adjudicator proposed by the Employer is J.U. The hourly fee shall be Tk. (insert amount) and the reimbursable expenses shall be limited to (state nature of reimbursable expenses, and limitations in value, if any).

The biographical data of the Adjudicator is (provide relevant information, such as education, experience, age, nationality and present position; attach additional pages as necessary).

ITT 49.2 (In case of disagreement between the parties, the Appointing Authority for the Adjudicator is the President of the Institution of Engineers, Bangladesh).

ITT 50.2 The name and address of the office where complaints to the Procuring Entity under Regulation 5.1 are to be submitted is: Vice Chancellor, Jahangirnagar University, Savar, Dhaka.
### Section 4. Particular Conditions of Contract

<table>
<thead>
<tr>
<th>Clause Ref</th>
<th>Amendments of, and Supplements to, Clauses in the General Conditions of Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>GCC 1.1 (d)</td>
<td>The Contractor is:</td>
</tr>
<tr>
<td>GCC 1.1(n)</td>
<td>The Defect Liability Period is 365 days</td>
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</tbody>
</table>
| GCC 1.1(p) | The Employer is: 
Vice Chancellor 
Jahangimagar University, Savar, Dhaka. Represented by Superintending Engineer, Jahangimagar University, Savar, Dhaka. |
| GCC 1.1(v) | The intended Completion date for the whole is 180 days.                          |
| GCC 1.1(aa) | The site is located at Jahangimagar University campus.                           |
| GCC 1.1(ag) | The work consists of “Construction of (3rd floor) of J.U. School & College at J.U.” |
| GCC 5.1(i) | The following documents also form part of the Contract:                          |
|            | a) Notes on schedule of items                                                    |
|            | b) The notes on bill of quantities.                                              |
| GCC 6.1    | Contractors that are a national of or registered in the following countries are nor eligible: N/A. |
| GCC 6.2    | Materials/equipment/plant shall not be supplied from the following as country of origin: As per GoB rules. |
| GCC 7.1    | The Governing language of the Contract is English/Bangla.                        |
GCC 12.1  The Employer’s address for the purpose of communications under this Contract is:

The Contractors address .................

GCC 21.1  The employer shall give possession of the Site within 7 days from the date of signing the Contract.

GCC 28.1  The Contractor shall submit a Programme for the Works within 7 days of signing of Contract.

GCC 41.3  The rate of interest on delayed payments is 10% Schedule Bank.

GCC 43.1  The proportion of payments retained is 5% percent.

GCC 44.1  The liquidated damages for the whole of the Works are 0.01% per day.
The maximum amount of liquidated damages for the whole of the working is 10 percent of the final Contract Price.

GCC 45.1  The Advance Payment will be not paid to the Contractor not later than N/A.

GCC 51.1  Within 30 days from the date of complete of works, the contractor shall supply as-built drawing.

GCC 51.2  The amount to be withheld for failing to produce “as built” drawings and/or operating and maintenance manuals by the date required is 25,000/-

GCC 52.7  The percentage to apply to the value of the work not completed, representing the Employer’s additional cost of completing the works, is 15%.

GCC 55.2(b)  The Adjudicator jointly appointed by the parties is (insert name and address of Adjudicator).
The appointing Authority for the Adjudicator is J.U.
[Preferably the President of the Institution of Engineers, Bangladesh].